Woodbury Parish Council

(serving Exton, Woodbury and Woodbury Salterton)

Anne-Marie Bates, Clerk to the Council
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Dear Councillor

Members of Woodbury Parish Council are hereby summoned to attend the Parish Council meeting on **Monday 14th March 2022** at **7.30pm** in **The Church Rooms** for the purposes of transacting the following business.
Under the Local Government Act 1972 Schedule 12 p10 (2), a Council cannot lawfully decide any matter that is not specified on the agenda. Members of the press and public are welcome to attend.

A M Bates

Mrs. Anne-Marie Bates
Clerk to the Council

The openness of Local Government Bodies Regulations 2014 allows the filming, photographing or making an audio recording of proceedings at the meeting or providing commentary orally or in writing so that the report or commentary is available as the meeting takes place or later to a person not present. Confidential or exempt information excluded.

Full Council Meeting on Monday 14th March 2022

AGENDA

1. Apologies for absence

2. Minutes
(a) To approve, as a true record, the minutes of the meeting held on **14th February 2022.** (previously circulated).

3. To receive member's declarations of interests in items on the agenda

4. Public Participation session
There will be 15 minutes available for this session where members of the public may speak regarding items on the agenda. A maximum of 3 minutes per speaker will be permitted.

5. To receive the Clerk's progress report (appendix 1).

6. To receive reports
(a) Chairman
(b) Parish Councillors
(c) Representatives

Chairman: Cllr. Mrs. C. McGauley (Woodbury) Vice Chairman: Cllr. P. Bricknell (Woodbury Salterton)
Exton Cllrs: Mrs. S. Cole, P. Jordan, G. Murrin
Woodbury Cllrs: D. Atkins, R. Ball, Mrs. S. Knighton, R. Parr, J. Pyne, A. Wills
Woodbury Salterton Cllrs: S. Andrews, G. Jung

FINANCE, BUDGET, FORWARD PLANNING and COUNCIL STRUCTURE

7. Finance (appendix 2);

(a) Members to view and agree payments to be made in March 2022

(b) Members to view and agree the bank reconciliations for January & February 2022.

(c) Members to the Audit Report and agree the Action Plan. (appendix 3)

DECISION ITEMS

8. Planning

(a) Members to consider and make comments to East Devon District Council (EDDC) on applications received.). (appendix 4). (Lead – Cllr R. Parr)

(b) Members to ensure conditions relating to approved planning applications have been considered before reporting any anomalies, also to monitor appeals.

9. Flower Street Toilets / car park / 20mph speed limits

(a) Members to discuss and agree opening and closing times of the public toilets.

(b) Members to agree next step a resident's breach of the use of the car park.

(c) Members to confirm locations for possible 20mph speed limits across the Parish.

10. Queens Jubilee Tree / Girl Guides Trees

(a) Members to agree location of to the Jubilee tree.

(b) Members to consider the Girl Guides offer of trees / shrubs to assist them with their carbon footprint project.

11. Policies

(a) Members to agree to adopt the following policies:

i) Annual Investment Strategy

ii) Disciplinary / Grievance Policy

iii) Risk Management Policy and Risk Register

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FOR NOTING

12. Items to Note / Correspondence (appendix 5)

(a) Member to note correspondence previously circulated.

(b) Members to note the following Committee minutes (previously circulated)

i) Planning Committee minutes 28.02.2022 (draft)

ii) Staffing, Finance and Policy Committee minutes 08.03.2022 (draft).

13. To receive Reports

(a) District Councillors

(b) County Councillors

14. Public Forum / Items for next agenda

(a) Members of the public to raise any other matters.

(b) Members to forward items for the next agenda.

15. Date of future meetings

Members to confirm **that the next Full Council meeting will take place on Monday 11th April 2022, 7.30pm** at The Church Rooms, Woodbury.

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