Woodbury Parish Council

(serving Exton, Woodbury and Woodbury Salterton)

Anne-Marie Bates, Clerk to the Council
Woodbury Parish Council Offices,
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Dear Councillor,

Members of Woodbury Parish Council are hereby summoned to attend the **Assets & Estates Committee** Meeting on **Monday 23rd January 2023** at **The Church Rooms, Woodbury** at **8.15pm** for the purposes of transacting the following business.
Under the Local Government Act 1972 Schedule 12 p10(2), a Council cannot lawfully decide any matter that is not specified on the agenda.

A M Bates

Mrs. Anne-Marie Bates
Clerk to the Council

18th January 2023

The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing or otherwise reporting of those participating in a meeting. Should any member of the public present and does not wish to participate but who objects to being filmed, recorded, photographed or otherwise reported about please make yourself known to the Parish Clerk. Data Protection, Names of those participating in the meeting may be recorded, minuted and made public.

Assets & Estates Committee Meeting on Monday 23rd January 2023

Committee Members – Cllrs. Mrs. C. McGauley, S. Andrews, R. Ball, P.Bricknell, Mrs. S Knighton, R. Parr, J.Pyne, Mrs. S. Cole

AGENDA

1. **Apologies for absence**

2. **Approval of Minutes**

   To approve, as a true record, the minutes from the meeting dated **26th September 2022**

3. **To receive member's declarations of interest and dispensations in items on the agenda.**

4. **Public Forum - Public Participation session**
   There will be 15 minutes available for this session where members of the public may speak regarding items on the agenda. A maximum of 3 minutes per speaker or time as permitted by the Chairman.

Chairman: Cllr. Mrs. C. McGauley (Woodbury) Vice Chairman: Cllr. P. Bricknell (Woodbury Salterton)
Exton Cllrs: Mrs. S. Cole, P. Jordan, G. Murrin
Woodbury Cllrs: D. Atkins, R. Ball, Mrs. S. Knighton, R. Parr, J. Pyne, A. Wills
Woodbury Salterton Cllrs: S. Andrews, G. Jung

DECISION ITEMS

5. Councillor / Clerk Report (appendix 1).

5.1 Update of actions outstanding.

6. P3 Scheme / Parish Trees

6.1 Members to receive a report from the Footpath Wardens
6.2 Members to receive a report from the Tree Wardens

7. Maintenance Works / Reported Items (appendix 2);

7.1 Members to receive an update regarding Maintenance Works and reported items to DCC / EDDC.

8. Street Furniture/Flower St. Car park & toilets, Other Assets (appendix 3).

8.1 Members to discuss matters arising regarding the following and agree if any action is required, also inputting our assets onto Parish Online.

Bus Shelters / Notice Boards / Bins / Seating / Bollards / War Memorial / Parsonage Monument / Village Signs / Flower Street Car park & Toilets / Defibrillators / Fencing / Telephone box / Highway issues / Allotments / other assets.

9. Play Spaces (appendix4).

9.1 Members to be updated regarding the play inspections
9.2 Update regarding the Park Wardens

10. Date of future meetings

Members to confirm that the **next Assets & Estates Committee meeting** will take place on **Monday 26th June 2023 at 8.15pm** at The Church Rooms, Woodbury.

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