Woodbury Parish Council

(serving Exton, Woodbury and Woodbury Salterton)

Anne-Marie Bates, Clerk to the Council
Woodbury Parish Council Offices,
Greenside, Greenway, Woodbury, Devon EX5 1LP

Telephone: 01395 233791
Email: clerk@woodburyparishcouncil.gov.uk

Dear Councillor

Members of Woodbury Parish Council are hereby summoned to attend the **Full Council Meeting** on **Monday 17th April 2023** at **7.30pm** in **The Church Rooms** for the purposes of transacting the following business.
Under the Local Government Act 1972 Schedule 12 p10 (2), a Council cannot lawfully decide any matter that is not specified on the agenda. Members of the press and public are welcome to attend.

A M Bates

Mrs. Anne-Marie Bates
Clerk to the Council

12th April 2023

The openness of Local Government Bodies Regulations 2014 allows the filming, photographing or making an audio recording of proceedings at the meeting or providing commentary orally or in writing so that the report or commentary is available as the meeting takes place or later to a person not present. Confidential or exempt information excluded.

Parish Council Meeting on Monday 17th April 2023

AGENDA

1. Apologies for absence

2. Approval of Minutes

2.1 To approve, as a true record, the minutes of the Full Council Meeting held on **Monday 20th March 2023** (Previously circulated).

3. To receive member's declarations of interest and dispensations in items on the agenda.

4. Public Participation session
There will be 15 minutes available for this session where by members of the public may speak regarding items on the agenda. A maximum of 3 minutes per speaker or time as permitted by the Chairman.

5. To receive the Clerk's progress report (appendix 1).

6. To receive reports
(a) Chairman
(b) Parish Councillors
(c) Representatives on Outside Bodies

FINANCE, GOVERNANCE

7. Finance (appendix 2).

7.1 Members to consider application from Woodbury Tennis Club for a grant from the Coombe Farm Solar Farm Fund (additional information now available).

7.2 Members to view and agree the payments to be made in **April 2023.**

7.3 Members to agree the bank reconciliations for March 2023, Trail Balance and quarterly breakdown. (previously distributed).

DECISION ITEMS

8. Planning (appendix 3).

8.1 Members to consider and make comments to East Devon District Council (EDDC) on applications received.

8.2 Members to ensure conditions relating to approved planning applications have been considered before reporting any anomalies, also to monitor appeals.

9. To Receive Reports

(a) County Councillors
(b) District Councillors

FOR NOTING

10. Committee / Working Groups - Minutes and Reports / Correspondence (appendix 4).

10.1 Correspondence received and items to note.

11. Items Public Forum / Items for next agenda

11.1 Members of the public to raise any other matters.

11.2 Members to forward items for the next agenda.

12. Date of future meetings

12.1 Members to confirm that the next meeting will be the **Annual Meeting of the Council** on Monday 22nd May 2023, 7.30pm at The Church Rooms, Woodbury.

To note: Monday 24th April 2023
Planning Committee, 7.30pm (Cllr J. Pyne to lead)
Staffing, Finance & Policy Committee, 8.15pm