Woodbury Parish Council

(serving Exton, Woodbury and Woodbury Salterton)

Anne-Marie Bates, Clerk to the Council
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Dear Councillor,

Members of Woodbury Parish Council are hereby summoned to attend the **Assets & Estates Committee** Meeting on **Monday 26th June 2023** at **The Church Rooms, Woodbury** at **8.15pm** for the purposes of transacting the following business.
Under the Local Government Act 1972 Schedule 12 p10(2), a Council cannot lawfully decide any matter that is not specified on the agenda.

A M Bates

Mrs. Anne-Marie Bates
Clerk to the Council

21st June 2023

The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing or otherwise reporting of those participating in a meeting. Should any member of the public present and does not wish to participate but who objects to being filmed, recorded, photographed or otherwise reported about please make yourself known to the Parish Clerk. Data Protection, Names of those participating in the meeting may be recorded, minuted and made public.

Assets & Estates Committee Meeting on Monday 26th June 2023
Committee Members – Cllrs. S. Andrews, Mrs. S. Cole, Mrs. C. McGauley
R. Parr, S. Parks, J. Pyne

AGENDA

1. Election of Chairman

1.1 To *Propose* and *Second* nominations for the office of Chairman and, if there is more than one nominee, to vote thereon.

2. Election of Vice Chairman

2.1 To *Propose* and *Second* nominations for the office of Chairman and, if there is more than one nominee, to vote thereon.

3. Apologies for absence

4. Approval of Minutes

To approve, as a true record, the minutes from the meeting dated **23rd January 2023**

5. To receive member's declarations of interest and dispensations in items on the agenda.

6. Public Forum - Public Participation session

There will be 15 minutes available for this session where members of the public may speak regarding items on the agenda. A maximum of 3 minutes per speaker or time as permitted by the Chairman.

DECISION ITEMS

7. Councillor / Clerk Report (appendix 1).

7.1 Update of actions outstanding.
7.2 Members to agree that following the survey of the Exton Bus Shelter that it now remains and not removed as agreed (minute ref 22/11.2 (a)).

8. P3 Scheme

8.1 Members to receive a report from the Footpath Wardens.

9. Parish Trees (appendix 2);

9.1 Members to receive a report from the Tree Wardens. (Members to note that there is still a vacancy for an Exton Tree Warden).
9.2 Members to view and discuss the recent tree survey and agree any works.

10. Contracts / Contractors

10.1 Members to discuss and review the parish contracts/lease agreements.(appendix 3)

11. Street Furniture/Flower St. Car park & toilets, Other Assets (appendix 4).

11.1 Members to discuss matters arising regarding the following and agree if any action is required:

Bus Shelters / Notice Boards / Bins / Seating / Bollards / War Memorial / Parsonage Monument / Village Signs / Flower Street Car park & Toilets / Defibrillators / Fencing / Telephone box / Highway issues / Allotments / other assets.

12. Play Inspections (appendix5).

12.1 Members to discuss and agree works resulting from the recent play inspections.
12.2 Update regarding the Park Wardens
12.3 Members to consider request for a boules pitch at Exton play area. (Subject to the lease agreement).

13. Date of future meetings

Members to confirm that the **next Assets & Estates Committee meeting** will take place on **Monday 25th September 2023, 7.30pm** at The Church Rooms, Woodbury.