Woodbury Parish Council

(serving Exton, Woodbury and Woodbury Salterton)

Clerk to the Council — Anne-Marie Bates,
Woodbury Parish Council Offices,
Greenside, Greenway,
Woodbury, Devon EX5 1LP
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Dear Councillor,

Members of Woodbury Parish Council are hereby summoned to attend the **Allotments Sub Committee Meeting** on **Monday 23rd October 2023** at **The Church Rooms, Woodbury** at **6.30pm** for the purposes of transacting the following business.
Under the Local Government Act 1972 Schedule 12 p10(2), a Council cannot lawfully decide any matter that is not specified on the agenda.

A M Bates

Mrs. Anne-Marie Bates
Clerk to the Council 12th October 2023

The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing or otherwise reporting of those participating in a meeting. Should any member of the public present and does not wish to participate but who objects to being filmed, recorded, photographed or otherwise reported about please make yourself known to the Parish Clerk. Data Protection, Names of those participating in the meeting may be recorded, minuted and made public.

Allotments Committee Meeting on Monday 23rd October 2023

Committee Members – Cllrs. Mrs. C. McGauley, K. Perry, Mr. G. Joyce, Mr. N. Batten, Mr. R. Steventon, Mr. B. Duff, Mrs. K. Hellier

AGENDA

1. **Election of Chairman**

2. **Election of Vice Chairman**

3. **Apologies for absence**

4. **Approval of Minutes**
   To approve, as a true record, the minutes from the meeting dated **28th March 2022** as the 24th October 2023 was cancelled.

5. **To receive member's declarations of interest and dispensations in items on the agenda.**

6. **Public Forum - Public Participation session**
   There will be 15 minutes available for this session where members of the public may speak regarding items on the agenda. A maximum of 3 minutes per speaker or time as permitted by the Chairman.

Chairman: Cllr. Mrs. C. McGauley (Woodbury) Vice Chairman: Cllr. R. Ball (Woodbury)
Exton Cllrs: Mrs. S. Cole, P. Jordan, S. Parks
Woodbury Cllrs: Mrs. S. Knighton, R. Parr, K.Perry, J. Pyne, A. Wills
Woodbury Salterton Cllrs: S. Andrews, B. Girvin, Ms H. Morrell

DECISION ITEMS

7. **Allotment Plot Holder changes / Inspection**
   Members to discuss and receive an update
   a) Plots Holders / Waiting List
   b) Plot Inspections

8. **Ideas for consideration / maintenance works**
   Members to consider;
   a) Woodbury Salterton ideas for consideration and maintenance requirements.
      - Community Orchard (low apple / pear trees)
      - Keeping of Bees
      - Picnic tables
      - Noticeboard
      - Designated manure area

   b) Woodbury ideas for consideration and maintenance requirements
      - New boundary fence
      - Plot numbers
      - New entrance gate
      - Update of the water butt grant

9. **Finance**

   a) Review of plot rent charges.
   b) Discuss any other financial implications to either allotment site.

10. **Future of the Allotment Sub Committee**

    a) Consideration that this sub-committee is disbanded, and allotments are an agenda item on the Estates and Assets Committee whereby plot holder representatives can raise any matter.

11. **Date of the Next Meeting**

    a) Items for the next agenda

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