Woodbury Parish Council

(serving Exton, Woodbury and Woodbury Salterton)

Anne-Marie Bates, Clerk to the Council
Woodbury Parish Council Offices,
Greenside, Greenway, Woodbury, Devon EX5 1LP

Telephone: 01395 233791
Email: woodburyparishcouncil@gmail.com
Website: www.woodbury-pc.org.uk

Dear Councillor,

Members of Woodbury Parish Council are hereby summoned to attend the **Assets & Estates Committee** Meeting on **Monday 27th January 2025** at **The Church Rooms, Woodbury** at **8.15pm** for the purposes of transacting the following business.
Under the Local Government Act 1972 Schedule 12 p10(2), a Council cannot lawfully decide any matter that is not specified on the agenda.

A M Bates

Mrs. Anne-Marie Bates
Clerk to the Council

22nd January 2025

The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing or otherwise reporting of those participating in a meeting. Should any member of the public be present and does not wish to participate but who objects to being filmed, recorded, photographed or otherwise reported about please make yourself known to the Parish Clerk. Data Protection, Names of those participating in the meeting may be recorded, minuted and made public.

Assets & Estates Committee Meeting on Monday 24th June 2024
Committee Members – Cllrs, C. Hoar, R. Parr, S. Parks, J. Pyne, K. Perry, I. Hunt

AGENDA

1. Apologies for absence

2. Approval of Minutes

To approve, as a true record, the minutes from the meeting dated **24th June 2024.** Members to note that the meeting proposed 28th October 2024 was cancelled.

3. To receive member's declarations of interest and dispensations in items on the agenda.

Public Forum - Public Participation session
There will be 15 minutes available for this session where members of the public may speak regarding items on the agenda. A maximum of 3 minutes per speaker or time as permitted by the Chairman.

DECISION ITEMS

4. Allotments (appendix 1);

4.1 Members to receive an update of the Allotment sites by appointed

Chairman: Cllr. Mrs. C. McGauley (Woodbury) Vice Chairman: Cllr. R. Ball (Woodbury)
Exton Cllrs: Mrs. S. Cole, S. Parks, C. Hoar
Woodbury Cllrs: Mrs. S. Knighton, R. Parr, K. Perry, J. Pyne, A. Wills
Woodbury Salterton Cllrs: I. Hunt

representatives.

4.2 Agree any action that needs to be taken following the update.

5. Councillor / Clerk Report (appendix 2);

5.1 Update of actions outstanding.

6. P3 Scheme / Parish Trees (appendix 3)

6.1 Members to receive a report from the Footpath Wardens.

6.2 Members to receive a report from the Tree Wardens/Clerk.

7. Street Furniture / Flower St. car park & toilets, Other Assets / Asset Register (appendix 4).

7.1 Members to discuss matters arising regarding the following and agree if any action is required:

Bus Shelters / Notice Boards / Bins / Seating / Bollards / War Memorial / Parsonage Monument / Village Signs / Flower Street Car park & Toilets / Defibrillators / Fencing Telephone box / Highway issues / other assets.

7.2 Asset Register

Members to receive an update and discuss any action to be taken.

8. Play Parks / Cricke Field / Orchard (appendix5).

8.1 General Update.

8.2 Update regarding Exton play park refurbishment.

9. Date of future meetings

Members to confirm that the **next Assets & Estates Committee meeting** will take place on **Monday 24th March 2025, 8.15pm** at The Church Rooms, Woodbury.