Woodbury Parish Council

(serving Exton, Woodbury and Woodbury Salterton)

Anne-Marie Bates, Clerk to the Council
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Dear Councillor

Members of Woodbury Parish Council are hereby summoned to attend the **Full Council Meeting** on **Monday 13th January 2025** at **7.30pm** in **The Church Rooms, Woodbury** for the purposes of transacting the following business.

Under the Local Government Act 1972 Schedule 12 p10 (2), a Council cannot lawfully decide any matter that is not specified on the agenda. Members of the press and public are welcome to attend.

Mrs. Anne-Marie Bates
Clerk to the Council
December 2024

8th January 2025

The openness of Local Government Bodies Regulations 2014 allows the filming, photographing or making an audio recording of proceedings at the meeting or providing commentary orally or in writing so that the report or commentary is available as the meeting takes place or later to a person not present. Confidential or exempt information excluded.

Parish Council Meeting on Monday 13th January 2025

AGENDA

1. Apologies for absence

2. Approval of Minutes

2.1 To approve, as a true record, the minutes of the Full Council Meeting held on Monday **9th December 2024.** (Previously circulated).

3. To receive member's declarations of interest and dispensations in items on the agenda.

4. Public Participation session
There will be 15 minutes available for this session where by members of the public may speak regarding items on the agenda. A maximum of 3 minutes per speaker or time as permitted by the Chairman.

5. To receive the Clerk's progress report (appendix 1).

6. To receive reports
(a) Chairman
(b) Parish Councillors
(c) County Councillors
(d) District Councillors

Chairman: Cllr. Mrs. C. McGauley (Woodbury) Vice Chairman: Cllr. R. Ball (Woodbury)
Exton Cllrs: Mrs. S. Cole, S. Parks, C. Hoar
Woodbury Cllrs: Mrs. S. Knighton, R. Parr, K. Perry, J. Pyne, A. Wills
Woodbury Salterton: Cllr. I.Hunt Vacancies (2)

FINANCE

7. Finance (appendix 2).

7.1 Members to view and agree the payments to be made in **January 2025.**

7.2 Members to agree the bank reconciliations for **December 2024**, the trial balance and quarterly breakdown. (previously distributed).

7.3 Members to add Cllr C. Hoar to the Unity Trust Bank signatories, also remove any signatories that are no longer Councillors.

7.4 Members to agree the budget, earmarked reserves and precept for 2025-2026.

DECISION ITEMS

8. Policy

8.1 Members to consider and agree to adopt the following policies;

(a) Tree Policy
(b) Bench Policy

9. Planning (appendix 3).

9.1 Members to consider and make comments to East Devon District Council (EDDC) on applications received.

9.2 Members to receive a planning update and to ensure conditions relating to approved planning applications have been considered before reporting any anomalies, also to monitor appeals.

10. EDDC Strategic Planning - Emerging Local Plan / Neighbourhood Plan (appendix 4).

10.1 Members to receive reports from the recent Strategic Planning Committee meetings, discuss Emerging Local Plan (Reg19) and agree any action to be taken, discuss next steps.

10.2 Update regarding Neighbourhood Plan and agree any action.

FOR NOTING

11. Committee / Working Groups - Minutes and Reports / Correspondence (appendix 5).

11.1 Correspondence received and items to note.

11.2 Update of any Working Groups meetings.

12. Public Forum / Items for next agenda

12.1 Members of the public to raise any other matters.

12.2 Members to forward items for the next agenda.

13. Date of future meetings

13.1 Members to note that the next meeting will be the Parish Council Meeting of the Council on **Monday 10th February 2025** at **19.30hrs** in Woodbury Salterton Village Hall.

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APPENDIX 3 - PLANNING

Delegation

EXTON – None

WOODBURY

Plan No.	Location	Proposal	Council Decision
24/2571/TCA	Bixley Haven, Broadway, Woodbury, Devon EX5 1NR	T1, Western Red Cedar: clear fallen stem. Reduce height of remaining tree by 4m and lateral spread by 2 m. Remove three branches where overhanging neighbouring building. T2, Macrocarpa: remove broken branch. T3, Yew: remove two branches on eastern aspect back to source where resting on wall, Maximum Diameter of Cuts (MDC) 25mm for one branch, 75mm for second branch; crown lift remaining above wall to 2m in height, MDC 25mm.	Woodbury Parish Council **supports** the Tree Officer's recommendation
24/2636/TRE	Collingwood, Oakhayes Road, Woodbury, Devon EX5 1JT	T1, Oak : reduce remaining northerly primary limb to 6m above ground level to suitable growth points, maximum diameter of cut 250mm retain snapped stub; remove hazardous branch overhanging road.	Woodbury Parish Council **supports** the Tree Officer's recommendation
24/2286/FUL	Yonder Oak Woods, Land At Stony Lane, Woodbury	Proposed car park and gathering area to access Yonder Oak woodland	

WOODBURY SALTERTON

24/2565/FUL	Unit 4, Greendale Business Park, Woodbury Salterton, EX5 1EW	Proposed new ventilation system	Woodbury Parish Council **supports**

For Consideration
Applications for Members consideration:

EXTON

24/2591/FUL 24/2592/LBC	2 Gulliford Cottages, Exmouth Road, Lympstone EX8 5AQ	Construction of single storey rear extension

WOODBURY - None

WOODBURY SALTERTON - None

Appeals - None