Woodbury Parish Council

(serving Exton, Woodbury and Woodbury Salterton)

Anne-Marie Bates, Clerk to the Council
Woodbury Parish Council Offices,
Greenside, Greenway, Woodbury, Devon EX5 1LP

Telephone: 01395 233791
Email: clerk@woodburyparishcouncil.gov.uk

Dear Councillor

Members of Woodbury Parish Council are hereby summoned to attend the **Full Council Meeting** on **Monday 10th February 2025** at **7.30pm** in **Village Hall, Woodbury Salterton** for the purposes of transacting the following business.

Under the Local Government Act 1972 Schedule 12 p10 (2), a Council cannot lawfully decide any matter that is not specified on the agenda. Members of the press and public are welcome to attend.

Mrs. Anne-Marie Bates
Clerk to the Council
December 2024

5th February 2025

The openness of Local Government Bodies Regulations 2014 allows the filming, photographing or making an audio recording of proceedings at the meeting or providing commentary orally or in writing so that the report or commentary is available as the meeting takes place or later to a person not present. Confidential or exempt information excluded.

Parish Council Meeting on Monday 10th February 2025

AGENDA

1. Apologies for absence

2. Approval of Minutes

2.1 To approve, as a true record, the minutes of the Full Council Meeting held on Monday **13th January 2025.** (Previously circulated).

3. To receive member's declarations of interest and dispensations in items on the agenda.

4. Public Participation session
There will be 15 minutes available for this session where by members of the public may speak regarding items on the agenda. A maximum of 3 minutes per speaker or time as permitted by the Chairman.

5. To receive the Clerk's progress report (appendix 1).

6. To receive reports
(a) Chairman
(b) Parish Councillors
(c) County Councillors
(d) District Councillors

FINANCE, GOVERNANCE

7. Finance (appendix 2).

7.1 Members to view and agree the payments to be made in **February 2025**

7.2 Members to agree the bank reconciliations for **January 2025**, the trial balance and quarterly breakdown. (previously distributed).

DECISION ITEMS

8. Planning / EDDC Strategic Planning / Emerging Local Plan / Neighbourhood Plan (appendix 3).

8.1 Members to consider and make comments to East Devon District Council (EDDC) on applications received.).

8.2 Members to receive a planning update and to ensure conditions relating to approved planning applications have been considered before reporting any anomalies, also to monitor appeals.

8.3 Members to receive reports from the recent Strategic Planning Committee meetings, discuss Emerging Local Plan (Reg19) and agree any action to be taken, discuss next steps.

8.4 Members to consider and agree whether the Neighbourhood Plan and associated documents are ready to be submitted to East Devon District Council for the next stage of the process for having it adopted.

9. Devolution (appendix 4).

9.1 Members to receive an update.

9.2 Members to agree a statement for DALC which explains this Parish Council's responsibilities and aspirations for the community.

10. Woodbury Community Playing Fields (appendix 5).

10.1 Members to consider and agree the following as a Parish Council project;

- BMX / Skate Park to be sited at the WCPF
- Covered seating / picnic area.

11. Exton Play Park / Woodbury Salterton Play Park

11.1 Members to receive an update regarding the play parks.

12. Woodbury Salterton Bus Shelter / Old Well works (appendix 6);

12.1 Members to consider quotes to replace the bus shelter and associated works.

12.2 Members to approve that the Old Plantation (WS) is cleaned.

FOR NOTING

13. Committee / Working Groups - Minutes and Reports / Correspondence
(appendix 7);

13.1 Members to note the following draft minutes of the following committee meetings;

a) Planning Committee – 27th January 2025
b) Estates & Assets Committee - 27th January 2025

13.2 Correspondence received and items to note.

14. Public Forum / Items for next agenda

14.1 Members of the public to raise any other matters.

14.2 Members to forward items for the next agenda.

15. Date of future meetings

15.1 Members to note that the next meeting will be the Parish Council Meeting of the Council on **Monday 10th March 2025** at **19.30hrs** in Village Hall, Exton.