Woodbury Parish Council

(serving Exton, Woodbury and Woodbury Salterton)

Anne-Marie Bates, Clerk to the Council
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Dear Councillor,

Members of Woodbury Parish Council are hereby summoned to attend the **Assets & Estates Committee** Meeting on **Monday 22nd September 2025** at **Church Rooms, Woodbury** at **7.30pm** for the purposes of transacting the following business.
Under the Local Government Act 1972 Schedule 12 p10(2), a Council cannot lawfully decide any matter that is not specified on the agenda.

A M Bates

Mrs. Anne-Marie Bates
Clerk to the Council

17th September 2025

The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing or otherwise reporting of those participating in a meeting. Should any member of the public be present and does not wish to participate but who objects to being filmed, recorded, photographed or otherwise reported about please make yourself known to the Parish Clerk. Data Protection, Names of those participating in the meeting may be recorded, minuted and made public.

Assets & Estates Committee Meeting on Monday 22nd September 2025
Committee Members – Cllrs. C. Hoar, R. Parr, S. Parks, J. Pyne, K. Perry, I. Hunt

AGENDA

1. **Apologies for absence**

2. **Approval of Minutes**

   To approve, as a true record, the minutes of the meeting dated 28th July 2025

3. **To receive member's declarations of interest and dispensations in items on the agenda.**

4. **Public Forum - Public Participation session**
   There will be 15 minutes available for this session where members of the public may speak regarding items on the agenda. A maximum of 3 minutes per speaker or time as permitted by the Chairman.

Chairman: Cllr. R. Ball (Woodbury) Vice Chairman: Cllr. Mrs. S. Knighton (Woodbury)
Exton Cllrs: Mrs. S. Cole, S. Parks, C. Hoar
Woodbury Cllrs: Mrs. C. McGauley, R. Parr, K. Perry, J. Pyne, A. Wills
Woodbury Salterton Cllrs: I. Hunt, Mrs. M. Wright, vacancy

DECISION ITEMS

5. Allotments

5.1 Members to receive an update of the Allotments

5.2 Agree any action that needs to be taken following the update.

6. Councillor / Clerk Report

6.1 Update of actions outstanding and with current projects
Councillor & Clerk Report

7. Finance / Leases

7.1 Members to receive a committee financial report (separate) and agree any action to be taken (under the committees' terms of reference).

7.2 Members to receive an update regarding our leases.

8. Assets

8.1 Members to receive an update on assets across the Parish and agree any action to be taken. (separate report)

9. Date of future meetings

Members to confirm that the **next Assets & Estates Committee meeting** will take place on **Monday 24th November 2025 at 8.15pm** at The Church Rooms, Woodbury.

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