# Woodbury Parish Council

**(serving Exton, Woodbury and Woodbury Salterton)**

Anne-Marie Bates, Clerk to the Council
Woodbury Parish Council Offices,
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Dear Councillor,

Members of Woodbury Parish Council are hereby summoned to attend the **Assets & Estates Committee** Meeting on **Monday 26th January 2026** at **Church Rooms, Woodbury** at **8.15pm** for the purposes of transacting the following business.
Under the Local Government Act 1972 Schedule 12 p10(2), a Council cannot lawfully decide any matter that is not specified on the agenda.

A M Bates

Mrs. Anne-Marie Bates
Clerk to the Council

21st January 2026

*The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing or otherwise reporting of those participating in a meeting. Should any member of the public be present and does not wish to participate but who objects to being filmed, recorded, photographed or otherwise reported about please make yourself known to the Parish Clerk. Data Protection, Names of those participating in the meeting may be recorded, minuted and made public.*

**Assets & Estates Committee Meeting on Monday 26th January 2026**
Committee Members – Cllrs. C. Hoar, R. Parr, S. Parks, J. Pyne, K. Perry, I. Hunt

## AGENDA

**1. Apologies for absence**

**2. Approval of Minutes**

To approve, as a true record, the minutes of the meeting dated 24th November 2025

**3. To receive member's declarations of interest and dispensations in items on the agenda.**

**4. Public Forum - Public Participation session**
There will be 15 minutes available for this session where members of the public may speak regarding items on the agenda. A maximum of 3 minutes per speaker or time as permitted by the Chairman.


Chairman: Cllr. R. Ball (Woodbury) Vice Chairman: Cllr. Mrs. S. Knighton (Woodbury)
Exton Cllrs: Mrs. S. Cole, S. Parks, C. Hoar
Woodbury Cllrs: Mrs. C. McGauley, R. Parr, K. Perry, J. Pyne, A. Wills
Woodbury Salterton Cllrs: I. Hunt, Mrs. M. Wright, vacancy

## DECISION ITEMS

**5. Allotments**

5.1 Members to receive an update of the Allotments

5.2 Agree any action that needs to be taken following the update.

**6. Councillor / Clerk Report**

6.1 Update of actions outstanding and with current projects
Councillor & Clerk Report

**7. Finance / Leases**

7.1 Members to discuss a maintenance program of assets / financial implications.

7.2 Members to receive an update regarding our leases.

**8. Assets**

8.1 Members to receive an update on assets across the Parish and agree any action to be taken. (separate report to follow)

**9. Date of future meetings**

Members to confirm that the **next Assets & Estates Committee meeting** will take place on **Monday 23rd March 2026 at 8.15pm** at The Church Rooms, Woodbury.

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Exton Cllrs: Mrs. S. Cole, S. Parks, C. Hoar
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