Woodbury Parish Council

(serving Exton, Woodbury, and Woodbury Salterton)

Clerk to the Council: Mrs. Anne-Marie Bates
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Minutes of the Full Council meeting held on Monday 12th January 2026 at 7.30pm

Present:	Chairman	Cllr. R. Ball
	Vice Chairman:	Cllr. Mrs. S. Knighton
	Councillors:	Cllrs. J. Pyne, Mrs. S. Cole, K. Perry, I. Hunt, C. Hoar, Mrs. C. McGauley, S. Parks, A. Wills, Mrs. M. Wright.
	County/District Councillors	Cllrs J. Trail, Mrs. H. Brown, Cllr G. Jung, B. Ingham
	Officer:	Anne-Marie Bates, Clerk to the Council
	Members of the Public:	1

FC25/110 Apologies for Absence

None received.

FC25/111 Approval of Minutes

RESOLVED that the minutes of Full Council meeting held on **8th December 2025** be approved as a correct and true record and signed by the Chairman.

Proposed by Cllr. Mrs. S. Cole and seconded by Cllr. K. Perry

FC25/112 Declarations of Interest and Dispensations

The Clerk gave a dispensation to all members so they could discuss and set the budget & precept for 2026-2027.

Cllr C. Hoar advised his interest of the Exton Hall payment by virtue of being a trustee.

FC25/113 Public Participation Session

No comments.

FC25/114 Clerk's Report

Meeting date	Task Name	Minute reference and details	Action taken (text)
08.11.2021	Play Inspections	FC21/95 arrange play inspections	Inspections completed. Maintenance work actioned on the Exton and The Green parks, others to be actioned.
13/02/2023	Tree	FC22/134.3	Kings Coronation / Duke of Edinburgh Tree – Trees received, ready for planting - Plaque to be sourced.
13.02.2023	Bonds Lane / Watery Lane connection	FC22/137.1 – Funding	Ownership of Watery Lane is being investigated.
10.11.2025	Planter for Woodbury Salterton	FC25/86.4	Received , being planted prior to installation.

- Bench at Parsonage Way – end of Cottles Lane has now been replaced.
- Flower Street toilet disabled arm replaced.
- Parsonage Cross plaque replaced.
- Trees at The Green to be removed on 12th January 2026
- Close gate signs up at the dog walking area.
- Allotments fencing & gates completed.
- Noticeboard allotment (Woodbury) – awaiting replacement post as bent.

FC25/115 Reports

(a) Chairman, Cllr R. Ball gave an overview of the meeting that he, Cllr J. Pyne and the Clerk attended with EDDC, Taylor Wimpey (Broadway site) and 3 West Group (Gilbrook site). The proposed Broadway crossing and what is meant' by a controlled crossing was discussed as the PC thought it would be a Puffin crossing. Open Spaces, internal and external bridge were also discussed.

(b) Parish Councillors – Cllr Mrs. S. Cole advised that there was a good turnout at the recent Police drop in which all Ward Councillors attended.
Cllr Hoar also advised that they are having a meeting with Cllr J Trail and CCTRM regarding parking issues at Exton.
Cllr Mrs. C. McGauley reported that the car park gets extremely slippery in the ice.
Cllr A. Wills advised that he has had a look at the current Village Design Statement and suggested reviewing it and perhaps a working group set up. The VDS needs to be updated so it can align with the new Local Plan and our Neighbourhood Plan. (Cllr A. Wills happy to lead).
Cllr. K. Perry mentioned that there is part of Castle Lane that is collapsing into the adjacent ditch which is now dangerous to road users. (reported to DCC).
Cllr. I. Hunt raised the issue of the lack of bus service during Parsonage Way road closure. A service nor information was provided, and WS residents were left without any public transport. No communication.

(c) Cllr. J. Trail provided a report including about funding for Snow Wardens. Any defects can be reported on DCC website under "Report It ". Three out of the four proposed developments are classed as windful and that a meeting has been requested regarding highway matters.
Globe Hill pot hole is a BT issue and should be rectified by them. DCC have chased.

A376 Dinan Way traffic light operations have been causing traffic issues but now there are more operatives.
Cllr J Trail agreed that there was an issue with the bus service and he did raise this with DCC officers / Stagecoach.
Cllr Mrs. H. Brown advised that she circulate the “materials lab” report being discussed at Scrutiny Committee.
Cllr. G. Jung provided an update on Local Reorganisation. Government anticipates that the handover to the new principal authority will be April 2028. East Devon District are working to ensure all their administration is ready for the Unitary Council takeover. However, some services and controls will be on a gradual amalgamation and not from day one.
EDDC are keen to ensure that the Local Plan is submitted to the Planning Inspectorate for Examination by June 2026.
Recycling and Waste service from Suez is transferred to LATCo (Local Authority not for profit Company) by 1st July 2026.
Establishing a locally led “development corporation” by March 2027 to deliver major growth programme encompassing the existing Enterprise Zone, the airport, Cranbrook and the new community of Marlcombe. Ensuring early infrastructure is delivered.
Complete the procurement of an operator for the Councils leisure assets (LED) to continue the service delivery from 2027. And also, delivery of a new leisure centre at Cranbrook.
Engineering project as Feniton Flood Scheme and Coastal Protection works at Exmouth and Seaton, need to continue with the further multimillion scheme at Sidmouth plus other ongoing coastal projects.
Cranbrook and West End decarbonisation of the district heating system, which should have been completed 6 years ago still needs to be implement and agreements signed.
Extra Government funding is required as these schemes cost together over £100m.
Cllr. B. Ingham mentioned LGR and implications to Parish Councils.

FC25/116 Finance

FC25/116.1 Approval of payments and receipts

Cllr. Mrs S. Cole proposed that the payments be approved for January 2026; this was seconded by Cllr. J. Pyne and was unanimously agreed.

RESOLVED that the payments be approved.

January Payments

Payments							
DATE	Payee	Reason	Interna	Type	Nett	VAT	TOTAL
10.12.2025	Venn Bridge LLP	Cricket Field Rent	28	BACS	550.00	0.00	550.00
10.12.2025	Venn Bridge LLP	Orchard Rent	29	BACS	76.25	0.00	76.25
10.12.2025	Venn Bridge LLP	Woodlbury Allotments	30	BACS	450	0.00	450.00
10.12.2025	Reform Plastics Ltd	Bench / Planters	31	BACS	1,885.00	377.00	2,262.00
15.12.2025	Stalite Signs	Allotment Numbers	32	BACS	204.33	40.86	245.19
22.12.2025	Shift It	Street Scene (bench Woodbury)	33	BACS	60	12.00	72.00
22.12.2025	White Hart Pub	Christmas	34	BACS	119.17	23.93	143.10
29.12.2025	Firstcom	Telephone & Internet	35	BACS	51.83	10.37	62.20
31.12.2025	Unity Trust Bank	Bank Charges	36	BACS	10.65	0.00	10.65
					Total		**3,871.39**
12.01.2026	East Devon District Council	Car Park / Premises	1	SO	100.00	0.00	100.00
12.01.2026	Grange Cleaning	Toilets clean (Monthly)	2	BACS	456.25	0.00	456.25
12.01.2026	Mrs C Lear	Office Rent (Monthly)	3	SO	462.00	0.00	462.00
12.01.2026	Personnel	Personnel (Monthly)	4	BACS	6,058.57	0.00	6,058.57
12.01.2026	Everflow Water	Water	5	DD	110.20	0.00	110.20
12.01.2026	Mrs A Bates	HP Instant Ink	6	BACS	46.66	9.33	55.99
12.01.2026	Mrs A Bates	Microsoft 365 Business Basic	7	BACS	17.02	3.40	20.42
12.01.2026	British Gas	Electricity (Office)	8	DD	283.41	14.17	297.58
12.01.2026	British Gas	Electricity (Toilets)	9	DD	24.82	1.24	26.06
12.01.2026	British Gas	Electricity (Exton) includes credit	10	DD	16.45	0.82	17.27
12.01.2026	Arccas	Grass cutting contract	11	BACS	160.00	32.00	192.00
12.01.2026	Acres Overland Ltd	Woodbury Allotment Fence	12	BACS	6,364.00	1,272.80	7,636.80
12.01.2026	Acres Overland Ltd	Woodbury Salterton Allotment Fence	13	BACS	4,688.05	937.61	5,625.66
12.01.2026	Mrs A Bates	Imprest Account	14	BACS	229.76	41.80	271.56
12.01.2026	T I Glanville Home Improvments	Bench /Street scene	15	BACS	270.00	0.00	270.00
12.01.2026	EDF	Electric The Green Woodbury	16	BACS	22.39	1.12	23.51
12.01.2026	St Andrews Hall Exton	Hall Hire Police Liaison Meeting	17	BACS	24.00	0.00	24.00
		TOTAL			**19,333.58**	**2,314.29**	**21,647.87**
Receipts							
01.12.2025	R. Miller	Old Fire Station	R1		125.00	0.00	125.00
16.12.2025	J Winsor	Allotment WS7	R2		24.00	0.00	24.00
23.12.2025	Coombe Solar Farm	Grant	R3		11,171.47	0.00	11,171.47
24.12.2025	L. Lee	WS Allotment 13/14	R4		48.00	0.00	48.00
30.12.2025	Cricket Club	Rent	R5		550.00	0.00	550.00
30.12.2025	R. Ball	Allotment W23a	R6		11.00	0.00	11.00
		TOTAL			**11,929.47**	**0.00**	**11,929.47**
Savings Current Account							
	Initial £70,000 to savings account	interest added quarterly			71,345.93	0.00	71,345.93
	Savings Current Account	Interest	R1			0	
					71,345.93	**0.00**	**71,345.93**

FC25/116.2 Bank Reconcilliations

Members to agree that the bank reconciliations, quarterly breakdown and trial balances for December 2025.

RESOLVED that they be approved. Theses were signed by Cllr S. Parks

Current Account - Unity Trust Bank

Monthly Meeting Balance Sheet	**Dec-25**
Payments	9,289.25
Income (previous month)	0.00
Monthly Meeting Balance Total	9,289.25
Bank Statement (1st of Month)	70,974.48
Bank Statement (Last day of Month)	69,743.31
Bank Statement Balance	-1,231.17
Monthly Meeting Total - Bank Stmt Balance Total	**8,058.08**
Payments presented in a different month	3871.39
Receipts received but presented in diff. month	0.00
Additional Receipts received	-11,929.47
Difference	**-8,058.08**
Savings Unity Bank	71,345.93
Savings Unity Bank Interest	393.18
Total	**71,739.11**
Cambridge & Counties Bank	87,463.81
Interest (OPENED 02/10/2023)	259.55
Deposit A/c Monthly Balance	87,723.36
Grand TOTAL at end of Month	**229,205.78**
Imprest Account	250.00
TOTAL	**229,455.78**

FC25/116.3 Members to discuss and agree the budget and precept ofr 2026-2027

A proposal by Cllr. Mrs. C. McGauely and seconded by Cllr. J. Pyne that it be **RESOLVED** that the 2026-2027 budget be approved and precept of £174,715 equating to an annual Band “D” charge of £118.02 per year, an increase of 35 pence per week for a Band “D” property (19.60%). Earmarked Reserves be approved.

This increase allows sufficient funds to maintain and improve the assets and facilities across the Parish (largest in East Devon), legal fees and administration.

All members apart from Cllr Mrs S. Knighton who abstained agreed this proposal.

FC 25/117 **Planning**

FC25/116.1 **RESOLVED** that the following comments be submitted to the East Devon District Council:

Delegation

25/2146/FUL	The Roost, Exmouth Road, Exton, Devon EX3 0PQ	Conversion of steel framed barn to a two-storey residential dwelling with associated works.	Delegation: Woodbury Parish Council **supports** this application subject to the officer's recommendation in particular with regards to the issue of windows in the north elevation overlooking the adjacent property.

Exton - None

Woodbury

25/2589/FUL Approved 21/01/2026	51 Fulford Way, Woodbury, Devon, EX5 1PD	The removal of the existing conservatory and the erection of a flat roof side extension.	Resolved: Woodbury Parish Council **does not support** this application. The flat roof proposal goes against our village design statement and the current street scene. If the roof was pitched, we would support the application. (Proposed by Cllr A. Wills and seconded by Cllr K. Perry) (Vote 2-8 abstain 1)

Woodbury Salterton – None

Appeals – None

FC25/116.2 **Planning Update**

Planning update was circulated (separate report on website)

RESOLVED that these be noted.

FC25/118 EDDC Strategic Planning / Neighbourhood Plan / Local Government Reorganisation

FC25/118.1 Cllr. A. Wills circulated his report to members of the recent EDDC Strategic Planning meeting, which was noted.

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FC25/118.2 Cllr J. Pyne provided members with an update of the status of the Neighbourhood Plan and that we are awaiting the Examiners report.

FC25/118.3 Local Government Reorganisation refer to Cllr G. Jung report.

FC25/119 Items to Note / Correspondence

- Local Plan Webinar 16.12
- SWW Regional Public Meeting on 29.1.2026
- Personnel – Wendy Gillings appointed as Admin Assistant
- Shores & Heaths & Dunes Winter Newsletter
- Dinan Way Update
- DCC Newsletter
- EDDC final say Local Plan consultation

Members noted the above communications.

FC25/120 Public Forum / Items for the next agenda

- Cllr A. Wills raised that the Village Design Statement requires updating and for it to be added onto a future agenda.
- Formal request for 20mph in each village centre.
- Parish Assembly to discuss this year's format.

FC25/121 Date of future meeting

The next Full Council meeting will be held on **Monday 9th February 2026** starting at 7.30pm, in Woodbury Salterton Village Hall.

Upcoming meetings
Planning Committee meeting, 26th January 2026, 7.30pm
Asset & Estates Committee, 26th January 2026, 8.15pm

Meeting closed at 9.30pm

Signed: _____
Chairman

Date: _____