Woodbury Parish Council

(serving Exton, Woodbury and Woodbury Salterton)

Anne-Marie Bates, Clerk to the Council
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Dear Councillor,

Members of Woodbury Parish Council are hereby summoned to attend the **Assets & Estates Committee** Meeting on **Tuesday 26th May 2026** at **Church Rooms, Woodbury** at **8.15pm** for the purposes of transacting the following business.
Under the Local Government Act 1972 Schedule 12 p10(2), a Council cannot lawfully decide any matter that is not specified on the agenda.

A M Bates

Mrs. Anne-Marie Bates
Clerk to the Council

20th May 2026

The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing or otherwise reporting of those participating in a meeting. Should any member of the public be present and does not wish to participate but who objects to being filmed, recorded, photographed or otherwise reported about please make yourself known to the Parish Clerk. Data Protection, Names of those participating in the meeting may be recorded, minuted and made public.

Assets & Estates Committee Meeting on Tuesday 26th May 2026
Committee Members – Cllrs. C. Hoar, R. Parr, S. Parks, J. Pyne, K. Perry, I. Hunt

AGENDA

1. Election of Chairman

1.1 To *Propose* and *Second* nominations for the office of Chairman and, if there is more than one nominee, to vote thereon.

2. Election of Vice Chairman

2.1 To *Propose* and *Second* nominations for the office of Chairman and, if there is more than one nominee, to vote thereon.

3. Apologies for absence

4. Approval of Minutes

To approve, as a true record, the minutes of the meeting dated 27th April 2026

Chairman: Cllr. R. Ball (Woodbury) Vice Chairman: Cllr. J. Pyne (Woodbury)
Exton Cllrs: Mrs. S. Cole, S. Parks, C. Hoar
Woodbury Cllrs: R. Parr, K. Perry, A. Wills, Mrs. S. Knighton, vacancy
Woodbury Salterton Cllrs: I. Hunt, Mrs. M. Wright, vacancy

5. To receive member's declarations of interest and dispensations in items on the agenda.

6. Public Forum - Public Participation session
There will be 15 minutes available for this session where members of the public may speak regarding items on the agenda. A maximum of 3 minutes per speaker or time as permitted by the Chairman.

DECISION ITEMS

7. Allotments

7.1 Members to receive an update of the Allotments

7.2 Agree any action that needs to be taken following the update.

8. Councillor / Clerk Report

8.1 Update of actions outstanding and with current projects
Councillor & Clerk Report

9. Assets

9.1 Members to receive an update on assets across the Parish and agree any action to be taken. (separate report to follow)

10. Date of future meetings

Members to confirm that the **next Assets & Estates Committee meeting** will take place on **Monday 27th July 2026 at 8.15pm** at The Church Rooms, Woodbury.

EXCLUSION OF PRESS AND PUBLIC

11. Exclusion of Press and Public

11.1 The Parish Council will resolve to exclude the press and public from the remainder of the meeting due to confidential business under the Public Bodies (Admissions to Meetings) Act 1960, s.1(2).

11.2 Leases update

11.3 Watery Lane Project