Woodbury Parish Council

(serving Exton, Woodbury, and Woodbury Salterton)

Clerk to the Council: Mrs. Anne-Marie Bates
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Minutes of the Full Council meeting held on Monday 13th April 2026 at 7.30pm

Present:	Chairman	Cllr. R. Ball
	Vice Chairman:	Cllr. Mrs. S Knighton
	Councillors:	Cllrs. J. Pyne, , K. Perry, S. Parks, R. Parr, Mrs. C. McGauley, Mrs. S. Cole.
	County/District Councillors	Cllrs J. Trial, G. Jung and B. Ingham
	Officer:	Anne-Marie Bates, Clerk to the Council
	Members of the Public:	3

FC26/1 **Apologies for Absence**

Apologies were received by Cllrs C. Hoar, I. Hunt, A. Wills, Mrs. M. Wright, also County Councillor Helen Brown.

RESOLVED that the apologies be accepted.

FC26/2 **Approval of Minutes**

RESOLVED that the minutes of Full Council meeting held on **9th March 2026** be approved as a correct and true record and signed by the Chairman.

Proposed by Cllr. J. Pyne and seconded by Cllr. S. Parks

FC26/3 **Declarations of Interest and Dispensations**

Cllr R. Parr item 9 planning application 25/1338/MFUL by virtue of being as the landowner, also 25/0078/MFUL-Higher Marley Road by virtue of connection.

Cllr S. Parks item 9 planning application **26/0429/OUT** by virtue of being a neighbour.

FC26/4 **Public Participation Session**

Mr Harding from Enviromena provided a statement for members in respect of Higher Bagmore planning application 25/1338/MFUL amended plans for the installation of a battery energy storage system facility and associated infrastructure, engineering works and access and landscaping.

Mr Harding advised that they had been working hard to address the various objections that included drainage, fire safety and noise and had submitted information and are awaiting responses from consultees.

FC26/5 **Clerks Report**

Meeting date	Task Name	Minute reference and details	Action taken (text)
13.02.2023	Tree	FC22/134.3	Kings Coronation / Duke of Edinburgh Tree to be planted in coming weeks. Plaque to be sourced.
13.02.2023	Bonds Lane / Watery Lane connection	FC22/137.1 – Funding	Ownership of Watery Lane is being investigated.
10.11.2025	Planter for Woodbury Salterton	FC25/86.4	Received , being planted prior to installation.

- Exton Play Park, the fallen trees have been cleared and the overhanging branches across the play equipment have been cut back.
- WS Barrier, WS Play Area gate fixed, along with P3 post near Woodbury Business Park.
- Town Lane (Cricket Field) works have been completed. Unofficial access will be blocked.
- Implications of Assertion 10 in progress.
- Clerk will be closing the 2025-2026 accounts

FC26/6 **Reports**

a) Chairman, Cllr R. Ball advised that he had been working with Cllrs J. Pyne, A. Wills and K. Perry to finalise the appeal submission regarding the Goosemore Educatering application.

b) Parish Councillors – Cllr S. Cole had reported a car which was not taxed or insured and had been parked in Exton for 6 months. The owner was from Starcross, and the car has now been removed. The new Vehicle Activation Sign is working well and positive comments received from residents.
Cllr K Perry attended the Village Hall meeting, and they are looking at the future of the hall and options. He had been asked if he would like to be on the Village Hall Working Party.
Cllr J. Pyne attended a meeting with the Clerk to discuss the cemetery and if it could be extended. Another meeting is to be held in May when hopefully all parties can attend.

c) **Cllr. G. Jung** gave his report which included that the East Devon Local Nature Recovery Plan was out for consultation which closes 22nd May 2026.
Rivers, Devon County Council and EDDC unanimously voted to formally recognise and protect "Rights of Rivers". Councillors have stressed the need to turn this policy into actionable measures and involve the Parish & Town Councils, Action Groups through East Devon Catchment Partnership to monitor progress.

d) **Cllr B. Ingham** gave his report which included that East Devon District Council unfortunately cannot give a five year housing supply so more applications are being received. Outline planning applications do not count against the five-year supply and only counted at the point of the Reserve Matters.
Rather than villages and Exmouth having to take more houses, in his opinion the new town should have been extended.

e) **Cllr J Trail** gave his report which included that as the new financial year had started his locality budget is now open so applications can be submitted.
The Kings Garden bus stop has been installed.
Woodbury Primary School has advised that the parking restriction sign is not needed at the location. An update was given for the Dinan Way extension project.
DCC Traffic Surveys are carried out, and Cllr J Trail will try and get the traffic usage of Broadway in the last five years.
Strategic Plan for Highways – contact Head of Highways.
Exton – pot hole patchwork is completed.
Courtlands / Saddlers the traffic lights are in place for works on the Dinan Way extension.
South West Water will be replacing piping on Globe Hill from 1st June, and diversion routes will be in place and notices from Sowton. "Business as usual" signs will be put up.
Rydon Lane, the farmer has found a blocked pipe with DCC Highways are going to clear.

FC26/7 Finance

FC26/7.1 Approval of payments and receipts

Cllr. S. Cole proposed that the payments be approved for January 2026; this was seconded by Cllr. J. Pyne and was unanimously agreed.

RESOLVED that the payments be approved.

April Payments

Payments

DATE	Payee	Reason	Internal N	Type	Nett	VAT	TOTAL
19.03.2026	HeiHeizi	Solar Radar Speed Sign	36	BACS	696.45	0.00	696.45
19.03.2026	20s Plenty for US	20 is Plenty Signs x 100	37	BACS	150.00	0.00	150.00
27.03.2026	Firstcom Europe	Telephone / Internet	38	DD	52.52	10.50	63.02
31.03.2026	Unity Trust Bank	Bank Charges	39	DD	12.55	0.00	12.55
					Total		**922.02**
13.04.2026	East Devon District Council	Car Park / Premises	1	SO	102.90	0.00	102.90
13.04.2026	Grange Cleaning	Toilets clean (Monthly)	2	BACS	456.25	0.00	456.25
13.04.2026	Mrs C Lear	Office Rent (monthly)	3	SO	462.00	0.00	462.00
13.04.2026	Personnel	Personnel	4	BACS	6,520.84	0.00	6,520.84
14.04.2025	Everflower Water	Water	5	DD	130.28	0.00	130.28
14.04.2025	Mrs A Bates	HP Instant Ink	6	BACS	46.66	9.33	55.99
14.04.2025	Mrs A Bates	Microsoft 365 Business Basic	7	BACS	17.02	3.40	20.42
14.04.2025	British Gas	Electricity (Office)	8	DD	169.33	8.47	177.80
14.04.2025	British Gas	Electricity (Toilets)	9	DD	22.76	1.14	23.90
14.04.2025	British Gas	Electricity (Exton)	10	DD	11.40	0.59	11.99
14.04.2025	EDF	Electricity (The Office)	11	BACS	17.00	0.85	17.85
13.04.2026	Exmouth & District Community Transport	12months grant towards local transport	12	BACS	737.39	0.00	737.39
13.04.2026	Dartmoor Tree Surgeons Ltd	Birch & Hawthron removal	13	BACS	960.00	192.00	1,152.00
13.04.2026	Clear Insurance Management	Gulliford Annual Insurance	14	BACS	544.84	0.00	544.84
13.04.2026	Cancelled	Cancelled	15	BACS	0.00	0.00	0.00
13.04.2026	MJ Lynch	Ditch works at Woodbury Cricket Field	16	BACS	325.00	65.00	390.00
13.04.2026	Clinton Devon Estates	Town Lane 2, Woodbury	17	BACS	76.25	0.00	76.25
13.04.2026	Rialtas	Software support and maintenance	18	BACS	210.00	42.00	252.00
13.04.2026	Dartmoor Tree Surgeons Ltd	Exton Play Area	19	BACS	380.00	76.00	456.00
13.04.2026	Unity Bank	Bank Charges	20	BACS	12.55	0.00	12.55
13.04.2026	The Play Inspection Company Ltd	Annual Inspection 3 x play areas	21	BACS	525.00	105.00	630.00
13.04.2026	Devon Association of Local Councils	NALC Affiliation	22	BACS	905.99	125.34	1,031.33
13.04.2026	Greenbarnes Ltd	Repacement post	23	BACS	211.93	42.39	254.32
		TOTAL			**12,845.39**	**671.51**	**13,516.90**
Receipts							
23.03.2026	Devon County Council	Proactis Invoice	R1	BACS	390.00	0.00	390.00
02.03.2026	Robert Miller	Old Fire Station	R2	BACS	125.00	0.00	125.00
02.03.2026	Richard Ball	Allotment Rent	R3	BACS	7.50	0.00	7.50
		TOTAL			**522.50**	**0.00**	**522.50**

FC26/7.2 Bank Reconcilliations

Members to agree that the bank reconciliations, and trial balances for March 2026.

RESOLVED that they be approved. Theses were signed by Cllr S. Parks

Current Account - Unity Trust Bank

Monthly Meeting Balance Sheet	**Mar-26**
Payments	22,963.95
Income (previous month)	-11,532.94
Monthly Meeting Balance Total	11,431.01
Bank Statement (1st of Month)	50,514.14
Bank Statement (Last day of Month)	27,725.21
Bank Statement Balance	-22,788.93
Monthly Meeting Total - Bank Stmt Balance Total	**-11,357.92**
Payments presented in a different month	397.48
Receipts received but presented in diff. month	11,532.94
Additional Receipts received	-572.50
Difference	**11,357.92**
Savings Unity Bank	71,739.11
Savings Unity Bank Interest	370.00
Total	**72,109.11**
Cambridge & Counties Bank	88,187.88
Interest (OPENED 02/10/2023)	243.50
Deposit A/c Monthly Balance	88,431.38
Grand TOTAL at end of Month	**188,265.70**
Imprest Account	250.00
TOTAL	**188,515.70**

FC 26/8 Planning

FC26/8.1 **RESOLVED** that the following comments be submitted to the East Devon District Council:

WOODBURY

26/0462/LBC	The Church and Vestry Room, Parsonage Way, Woodbury	Removal of old rendering using hand tools and re-rendering of cob walls at the front and side elevations of buildings using hand tools. No work to the rear of the elevation as it is not cob.	Resolved: Woodbury Parish Council **supports** this application subject to the Conservation Officers report. (Proposed by Cllr. J. Pyne & Cllr. S. Parks seconded) (Vote 8-0)

25/1338/MFUL	Land At Higher Bagmore Farm Woodbury	Amended plans - Installation of a battery energy storage system facility with associated infrastructure, engineering works, access and landscaping	Resolved: The Parish Council **does not** support this application. This application does not provide enough details of the Fire Risk mitigations and how the existing water course will be protected from Lithium and other contaminants if the suppressing systems are used. The environmental impact of this type of project at this location could be significant. It does not align with our Neighbourhood Plan and the applicant's community engagement, due to the location, (Parish boundary) is not wide enough. Additionally, there are concerns with the noise and the implications this will have on residents of neighbouring properties and also wildlife. The use of a 4.5m acoustic fence will not help to obstruct the view of the 6.8m high 132kV compound. (We believe this to be the highest distribution voltage allowed in England) and will also obstruct the view of the new farmhouse (recent planning consent), which was designed to overlook the farmyard in order to monitor activity. It will impede on the openness of the countryside. (Proposed by Cllr. J. Pyne & Cllr. K.Perry seconded) (Vote 0-6)

26/0429/OUT	Rose Cottage, Exmouth Road, Lympstone EX8 5AQ	Outline application for the erection of 1 new dwelling with all matters reserved	Resolved: The Parish Council **does not** support this application. The application is for a new building in the countryside There are concerns with the access off the A376 which is used as access by the boat storage facility. Access on a blind bend is potentially very dangerous. (Proposed by Cllr. J. Pyne & Cllr. K.Perry seconded) (Vote 0-7)

<u>WOODBURY SALTERTON</u> – None

Other

25/0078/MOUT	Land at Higher Marley Road, Exmouth	Outline application seeking approval for access only (with matters of layout, scale, appearance and landscaping reserved) for residential development comprising of up to 119 dwellings, public open space, landscaping, sustainable urban drainage system and engineering works, with vehicular access off Higher Marley Road	Resolved: Woodbury Parish Council **does not** support this application. Request an inspector conducts a site visit. Concerns over Highway safety and additional traffic, which will bring implications for Woodbury and the cumulative impact. There are flooding concerns. Concerns regarding access off a narrow lane (part of the East Devon Way), specifically for pedestrians.

Appeals:

26/00017/REF	Land North East of Parkfield Cottages Pink House Corner Lympstone	Appeal Against Refusal **(23/2627/MFUL).** Construction of proposed 'Educatering' facility (use class E(g) and B8) including parking, access, area for growing crops and landscaping Informal Hearing	Hearing is 23/06/2026. **RESOLVED** that Delegation to the Clerk to submit a response, a draft was previously circulated and will be finalised by the Working Group. Submission by 23/04/2026.

FC26/8.2 **Planning Update**
Planning update was circulated (separate report on website)

RESOLVED that these be noted.

FC26/9 **Projects**
Members to receive an update on current projects; discuss and agree any action.

a) Watery Lane (Cllrs R. Ball/ R. Parr), Consultants report to be considered. Cllr G Jung has said that EDDC supports the proposal and will provide a letter.
b) Woodbury Community Playing Fields (Cllrs Mrs C McGauley / A. Wills) – the Parish Council has now been notified of the new committee. We are waiting for the Legal team to provide their comments about the lease and then a meeting can be arranged to discuss the lease and their plans for 2026 and the results from the consultation.
c) Woodbury Village Hall (Cllrs K. Perry / Mrs S. Knighton) – a meeting has taken place, and the Hall Trustees are setting up a working group for look into the future of the hall and options.

RESOLVED that Cllr K. Perry represents the Parish Council on this working group. A consultant has been appointed by the Hall Trustees to carry out the feasibility study.

d) Cricket Field (Cllrs Mrs C. McGauley / K. Perry), communication from the Cricket Club has been received and discussions with them will be held once we have received a legal update of our lease arrangements.

FC26/10 Office Printer

FC26/10.1 Members to consider a new printer for the Office, a separate comparison report was previously circulated and five companies provided their best price.

RESOLVED that the Ricoh contract be approved.

FC26/11 DDC Strategic Planning / Neighbourhood Plan / Local Government Reorganisation

FC26/11.1 Cllr. A. Wills advised that at an Extra Ordinary meeting East Devon District Council will consider the next stage of the Local Plan.

FC26/11.2 Cllr J. Pyne advised that the Neighourhood Plan went to East Devon District Council's Committee in April along with the Examiners report for their consideration. We are waiting their comments and confirmation that it can go to the next stage - referendum.

FC26/11.3 Local Government Reorganisation Consultation, the Clerk confirmed that we had submitted our response to the consultation by letter.

FC26/12 Items to Note / Correspondence
Noted.

FC26/13 Public Forum / Items for the next agenda
Woodbury Emergency Plan. Deferred until plans are ready.

FC26/14 Date of future meeting
The next meeting will be the Annual Meeting of the Council to be held on **Monday 11th May 2026** starting at 7.30pm, in Woodbury, Church Rooms.

Upcoming meetings

Planning Committee,	27th April 2026, 7.30pm
Asset & Estates Committee	27th April 2026, 8.15pm

Meeting closed at 10pm

Signed Chairman _____

Date: _____