Woodbury Parish Council

(serving Exton, Woodbury and Woodbury Salterton)

Anne-Marie Bates, Clerk to the Council
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Dear Councillor

Members of Woodbury Parish Council are hereby summoned to attend the **Parish Council Meeting of the Council** on **Monday 8th June 2026** at **7.30pm** in the **Church Rooms, Woodbury** for the purposes of transacting the following business.

Under the Local Government Act 1972 Schedule 12 p10 (2), a Council cannot lawfully decide any matter that is not specified on the agenda. Members of the press and public are welcome to attend.

A M Bates

Mrs. Anne-Marie Bates
Clerk to the Council

3rd June 2026

The openness of Local Government Bodies Regulations 2014 allows the filming, photographing or making an audio recording of proceedings at the meeting or providing commentary orally or in writing so that the report or commentary is available as the meeting takes place or later to a person not present. Confidential or exempt information excluded.

PARISH COUNCIL MEETING ON MONDAY 8th JUNE 2026

AGENDA

1. **Apologies for absence**

2. **Minutes.**
   To approve as a true record the minutes of the meeting dated **11th May 2026**

3. **To receive the Clerk's Report**

4. **To receive members' declarations of interest and dispensations in items on the agenda.**

5. **Public participation session with respect to items on the agenda.**
   There will be 15 minutes available for this session. A maximum of 3 minutes per speaker or time as permitted by the Chairman.

6. **To receive reports;**

   (a) Chairman
   (b) Parish Councillors
   (c) County Councillors
   (d) District Councillors

LOCAL COUNCIL AWARD SCHEME QUALITY

Chairman:	Cllr. R. Ball (Woodbury)
Vice Chairman:	Cllr. J. Pyne (Woodbury)
Exton:	Cllrs. Mrs. S. Cole, S. Parks, C. Hoar
Woodbury:	Cllrs. Mrs. S. Knighton, R. Parr, K. Perry, J. Pyne, A. Wills
Woodbury Salterton:	Cllrs. I. Hunt, M. Wright, vacancy

FINANCE

7. Members to view and agree the payments made in June 2026.
(A revised copy will be available at the meeting)

8. To approve the bank reconciliation figures for April and May 2026.

9. End of year / Annual Return

9.1 Members to view the Internal Auditor report and action any comments.

a. Members to agree that Auditing Solutions will carry out the interim and final audit for 2026-2027.

b. Members to view and agree the explanation of any significant year-on-year variances in the Accounting Statements.

c. Members to review the effectiveness of its system of Internal Control which is in accordance with proper practices.

9.2 Members to agree by Resolution the Annual Governance Statement 2025/2026.

9.3 Members to agree the Accounting Statements for 2025/2026.

9.4 Members to note that the Exercise of Public Rights will commence on Thursday 11th June 2026 until Wednesday 22nd July 2026

DECISIONS

10. Projects

10.1 Members to receive an update on current projects; discuss and agree any action to be taken.

a) Watery Lane
b) Woodbury Community Playing Fields
c) Woodbury Village Hall
d) Cricket Field, Town Lane

11. EDDC Strategic Planning / Neighbourhood Plan / Village Design Statement

11.1 Members to receive an update regarding the EDDC Strategic Planning Committee meeting and agree any action.

11.2 Members to receive an update regarding the Neighbourhood Plan.

11.3 Members to receive an update regarding the Village Design Statement.

12. Road Warden Scheme

12.1 Members to consider whether we sign up to the scheme to deliver approved minor works on or around the public highway by volunteers.
https://www.devon.gov.uk/devonhighways/self-help/road-warden-scheme

13. Freedom of Information Policy

13.1 **Members** to review and agree the Freedom of Information Policy.

PLANNING

14. Members to consider and make comments to East Devon District Council (EDDC) on **list of applications (The Principal Authority EDDC makes planning decisions).**

15. **To receive a list of applications determined by the District Council.** Members to ensure conditions relating to approved planning applications have been considered before reporting any anomalies, also to monitor appeals.

FOR NOTING

16. **Correspondence received and items to note.**

17. **Members of the public to raise any other matters.**

18. **Items for the agenda of future meetings.**

19. **Members to note that the next meeting, Full Council meeting will be on Monday 13th July 2026 at 19.30hrs in Church Rooms, Woodbury.**

Other meetings;

Planning Committee	**22nd June 2026 at 7.30pm**
Staffing, Finance & Policy Committee	**22nd June 2026 at 8.15pm**