Woodbury Parish Council

(serving Exton, Woodbury, and Woodbury Salterton)

Clerk to the Council: Mrs. Anne-Marie Bates
Woodbury Parish Council Offices,
Greenside, Greenway,
Woodbury, Devon EX5 1LP
Telephone: 01395 233791
Website: www.woodburyparishcouncil.gov.uk
Email: clerk@oodburyparishcouncil.gov.uk

Minutes of the Staffing, Finance and Policy Committee Meeting held on Monday 23rd February 2026

Present:	Chairman	-
	Vice Chairman:	-
	Councillors:	Cllrs. K. Perry, A. Wills, J. Pyne, C. Hoar
	Visiting Councillors:	Cllr. R. Ball (ex officio)
	District/County Councillors	None
	Officer:	Anne-Marie Bates
	Members of the Public:	None

SFP25/27 Apologies for Absence

SFP25/27.1 Apologies were received from Cllrs. Mrs. S. Cole and Mrs. M. Wright.

RESOLVED that they be accepted.

SFP25/28 Approval of Minutes

RESOLVED that the minutes of the meeting dated 24th November 2025 were approved as a true record of the meeting.

Proposed Cllr. A. Wills and Seconded Cllr. J. Pyne.

SFP25/29 Declarations of Interest and Dispensations

Cllr C. Hoar declared an interest in respect of item 5 by virtue of being a Trustee of the Exton Village Hall and a member of the Drama Club. Both these submitted a grant application.

SFP25/30 Public Participation Session

No Comments.

SFP25/31 Finance

SFP25/31.1 Members to view and discuss the applications for the Community grant 2025-2026.

Members discussed and considered each application making sure each met the criteria for the Community Grant and agreed to make recommendation to Full Council.
Cllr C. Hoar did not make comment regarding the Exton Village Hall or Drama Club applications.

RESOLVED that a recommendation be made to Full Council in allocating the Community Grant for 2025-2026. Also making a virement from The Arch EMR of £1,945 to fund one of the applications.

SFP25/31.2 Members to review and discuss the applications for the Coombe Solar Fund 2025-2026.

Members discussed and considered each application making sure each met the criteria for the Combe Farm Solar Fund and agreed to make recommendations to Full Council.
Further information is required for one of the applications which the Clerk will seek. The application will then be reconsidered at Full Council.

RESOLVED that a recommendation be made to Full Council in allocating the Coombe Farm Solar Fund for 2025-2026. A small surplus will be earmarked for future applications.

SFP25/32 Date of the next meeting

The next meeting of the Committee will be on **22nd June 2026**, The Church Rooms, Woodbury at 8.15pm.

EXCLUSION OF PRESS AND PUBLIC

SFP25/33 Exclusion of Press and Public

SFP25/32.1 **RESOLVED** that the Parish Council will exclude the press and public from the remainder of the meeting due to confidential business under the Public Bodies (Admissions to Meetings) Act 1960, s.1(2).

SFP25/32.2 Personnel

The Clerk had her annual appraisal and the Admin Assistant her probationary review in accordance with their contracts of employment. It was agreed unanimously that the recommendations arising from those reviews should be implemented.'

RESOLVED that this recommendation be made to Full Council.

Meeting closes at 9.20pm

Signed Chairman _____

Date: _____