Woodbury Parish Council

(serving Exton, Woodbury and Woodbury Salterton)

Anne-Marie Bates, Clerk to the Council
Woodbury Parish Council Offices,
Greenside, Greenway, Woodbury, Devon EX5 1LP

Telephone: 01395 233791
Email: woodburyparishcouncil@gmail.com
Website: www.woodbury-pc.org.uk

Dear Councillor,

Members of Woodbury Parish Council are hereby summoned to attend the **Assets & Estates Committee** Meeting on **Monday 28th September 2026** at **Church Rooms, Woodbury** at **8.15pm** for the purposes of transacting the following business.
Under the Local Government Act 1972 Schedule 12 p10(2), a Council cannot lawfully decide any matter that is not specified on the agenda.

A M Bates

Mrs. Anne-Marie Bates
Clerk to the Council

23rd September 2026

The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing or otherwise reporting of those participating in a meeting. Should any member of the public be present and does not wish to participate but who objects to being filmed, recorded, photographed or otherwise reported about please make yourself known to the Parish Clerk. Data Protection, Names of those participating in the meeting may be recorded, minuted and made public.

Assets & Estates Committee Meeting on 28th September 2026
Committee Members – Cllrs. C. Hoar, R. Parr, S. Parks, J. Pyne, I. Hunt

AGENDA

1. **Apologies for absence**

2. **Approval of Minutes**

   To approve, as a true record, the minutes of the meeting dated 27th July 2026

3. **To receive member's declarations of interest and dispensations in items on the agenda.**

4. **Public Forum - Public Participation session**
   There will be 15 minutes available for this session where members of the public may speak regarding items on the agenda. A maximum of 3 minutes per speaker or time as permitted by the Chairman.

Chairman: Cllr. R. Ball (Woodbury) Vice Chairman: Cllr. J. Pyne (Woodbury)
Exton Cllrs: Mrs. S. Cole, S. Parks, C. Hoar
Woodbury Cllrs: R. Parr, A. Wills, Mrs. S. Knighton, vacancy
Woodbury Salterton Cllrs: I. Hunt, M. Wright, vacancy

DECISION ITEMS

5. Allotments

5.1 Members to receive an update of the Allotments

5.2 Agree any action that needs to be taken following the update.

5.3 Members to agree to make additional plot/s at the Woodbury Salterton Site.

5.4 Members to carry out a rent review for 2027-2028

6. Councillor / Clerk Report

6.1 Update of actions outstanding and with current projects
Councillor & Clerk Report

7. Assets

7.1 Members to receive an update on assets across the Parish and agree any action to be taken. (separate report to follow)

7.2 CCTV, members to consider the quotations received and agree whether to appoint a contractor to install the CCTV at the toilets, car park and at Woodbury Village Hall. Members to agree the CCTV Policy, Subject Access and releasing data.

7.3 Members to agree for recommendation to Full Council that the Gulliford Cemetery budget is increased from £600 to £2,000 per year.

8. Date of future meetings

Members to confirm that the **next Assets & Estates Committee meeting** will take place on **Monday 23rd November 2026 at 8.15pm** at The Church Rooms, Woodbury.

EXCLUSION OF PRESS AND PUBLIC

9. Exclusion of Press and Public

9.1 The Parish Council will resolve to exclude the press and public from the remainder of the meeting due to confidential business under the Public Bodies (Admissions to Meetings) Act 1960, s.1(2).

9.2 Leases update

9.3 Watery Lane Project