Woodbury Parish Council

(serving Exton, Woodbury, and Woodbury Salterton)

Clerk to the Council: Mrs. Anne-Marie Bates
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Minutes of the Staffing, Finance and Policy Committee Meeting held on Monday 26th October 2026

Present:	Chairman	Cllr Mrs. S. Cole
	Vice Chairman:	Cllr S. Parks
	Councillors:	Cllrs. J. Pyne, A. Wills
	Visiting Councillors:	Cllr R. Ball
	District/County Councillors	None
	Officer:	Anne-Marie Bates
	Members of the Public:	One

SFP26/10 **Election of Vice Chairman**

To *Propose* and *Second* nominations for the office of Vice Chairman and, if there is more than one nominee, to vote thereon.
Cllr S. Cole proposed and Cllr J. Pyne seconded that Cllr S. Parks be nominated Vice Chairman, no other nominations were received.

RESOLVED that Cllr S. Parks be Vice Chairman.

SFP26/11 **Apologies for Absence**

SFP26/11.1 None received.

SFP26/12 **Approval of Minutes**

SFP26/12 **RESOLVED** that the minutes of the meeting dated 22nd June 2026 were approved as a true record of the meeting.
Proposed Cllr. J. Pyne and Seconded Cllr. Mrs. S. Cole.

SFP26/13 **Declarations of Interest and Dispensations**

None

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SFP26/14 **Public Participation Session**
No Comments.

SFP26/15 **Finance**

SFP26/15.1 Members to consider and agree the allotment fees.

Members reviewed the running costs of both allotment sites over the last three years, and it was apparent that they are not self-funded and are running at a loss each year.
The Parish Council has also enhanced both sites considerably this year.

RESOLVED that a recommendation be made to Full Council to increase the fees from January 2027 detailed below.

Type	Current	Increase	Proposed New rent
0.25	**£5.50**	£6.5	**£12.00**
0.5	**£13.00**	£12.00	**£25.00**
0.75	**£18.50**	£19.00	**£37.50**
1	**£24.00**	£25.00	**£49.00**

SFP26/15.2 Members to discuss and consider the budget for 2027-2028.

A draft budget was circulated and discussed.
The exact increase could not be determined as Band D will not be known until December. In principal members agreed an increase in the region of 5%. Members also reviewed the earmarked reserves.

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RESOLVED that members agreed the budget in principle. The Clerk will present the revised budget in December / January for the Full Council to consider; this will also include the allotment fee increases if the Full Council approves the recommendation.

SFP26/15.3 Members discussed our assets following on from the discussion regarding earmarked reserves and it was agreed for the Clerk should get quotes for the replacement of the slide at the Woodbury play park and swings at Woodbury Salterton play park. This will be considered at the Full Council meeting in November.

SFP26/15.4 Members to discuss S106 / CIL

The Clerk advised that the Parish Council will be receiving £375 CIL at the end of this month.
Members noted that as our Neighborhood Plan has now been adopted CIL will be 25% rather than 15%.

SFP26/8 **Date of the next meeting**
The next meeting of the Committee will be on **22nd February 2027**, The Church Rooms, Woodbury at 8.15pm.

Meeting closes at 8.45pm

Signed Chairman _____Date: _____

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